

AGENDA

**Port Freeport
Strategic Planning Advisory Committee
Special Meeting
Thursday, January 28, 2021, 12:30 pm - 12:45 pm
Via Teleconference - Administration Building - 1100 Cherry Street - Freeport**



Notice is hereby given that in accordance with the order the Office of the Governor issued March 16, 2020, and due to imminent threat to public health and safety and urgent public necessity, the Port Freeport Strategic Planning Advisory Committee will conduct a Special Meeting on Thursday, January 28, 2021 at 12:30 p.m. by teleconference initiated from the Administration Building, 1100 Cherry Street, Freeport, Texas. In order to meet CDC guidelines for social distancing and slow the spread of the Coronavirus (COVID-19), the public can join the teleconference meeting by following the instructions below. When the spread of COVID-19 is no longer an imminent threat to our community, in-person meetings will resume.

The meeting will not be open for the public to physically attend the meeting, but the Port welcomes the public to attend virtually. Public comment will be available at the beginning of the meeting on the agenda item indicated below. Following public comment, the public will not be permitted to communicate with the Port Commission.

This meeting agenda and agenda packet is posted online at www.portfreeport.com

Please join the meeting from a computer, tablet or smartphone.

<https://global.gotomeeting.com/join/688837461>

You can also dial in using your phone.

United States (Toll Free): [1 866 899 4679](tel:18668994679)

Access Code: 688-837-461

All participants will be muted until the meeting begins.

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1. Committee Members: Santos (Chairman), Kresta, Croft
2. CONVENE OPEN SESSION in accordance with Texas Government Code Section 551.001, et. seq., to review and consider the following:
3. Public Comment. (Public comment will be limited to 5 minutes per participant and must be completed virtually via the toll free number)
4. Discussion regarding modification to the Professional Services Agreement with Moffatt & Nichol for construction oversight for the Velasco Terminal Berth 8 & 9 project extending the services another 22 months, for an amount not to exceed \$466,100.00.
5. Adjourn.

The Committee does not anticipate going into a closed session under Chapter 551 of the Texas Government Code at this meeting for any other items on the agenda, however, if necessary, the Committee may go into a closed session as permitted by law regarding any item on the agenda



Phyllis Saathoff, Executive Director/CEO

PORT FREEPORT

In compliance with the Americans with Disabilities Act, the District will provide for reasonable accommodations for persons attending its functions. Requests should be received at least 24 hours in advance.



1100 CHERRY ST. • FREEPORT, TX 77541
(979) 233-2667 • 1 (800) 362-5743 • FAX: (979) 373-0023
WWW.PORTFREEPORT.COM

MEMORANDUM

TO: Commissioners
Directors
Legal Counsel

FROM: Jason Hull, P.E. *JAH*
Director of Engineering

DATE: January 20, 2021

SUBJECT: Moffatt-Nichol PSA Modification to extend Construction Observation services from 12-months to 34 months

Moffatt-Nichol's PSA for Construction services was for a 12-month period when approved in January 2019. (refer to Task 6 in the attached PSA). When the bid from McCarthy was approved in December 2019, the duration was a 34-month project duration.

Construction oversight by the Engineer of Record is critical to the success of all construction projects, especially waterfront structures.

I have reviewed the approved PSA from January 2019 and recommend a scope modification extending the construction observation services by another 22 months (34-12=22), and an increased amount of \$466,100.00.

Original PSA	\$2,186,600.00
Increased Amount	<u>\$466,100.00</u>
New PSA Amount	\$2,652,700.00

[PORT COMMISSION](#)

SHANE PIRTLE, CHAIRMAN; PAUL KRESTA, VICE CHAIRMAN; RUDY SANTOS, SECRETARY; JOHN HOSS, ASST. SECRETARY;
RAVI K. SINGHANIA, COMMISSIONER; DAN CROFT, COMMISSIONER; PHYLLIS SAATHOFF, EXECUTIVE DIRECTOR/CEO