

AGENDA

**Port Freeport
Strategic Planning Advisory Committee
Special Meeting
Thursday, November 12, 2020, 11:30 am - 12:45 pm
Via Teleconference - Administration Building - 1100 Cherry Street - Freeport**



Notice is hereby given that in accordance with the order the Office of the Governor issued March 16, 2020, and due to imminent threat to public health and safety and urgent public necessity, the Port Freeport Strategic Planning Advisory Committee will conduct a Special Meeting on Thursday, November 12, 2020 at 11:30 a.m. by teleconference initiated from the Administration Building, 1100 Cherry Street, Freeport, Texas. In order to meet CDC guidelines for social distancing and slow the spread of the Coronavirus (COVID-19), the public can join the teleconference meeting by following the instructions below. When the spread of COVID-19 is no longer an imminent threat to our community, in-person meetings will resume.

The meeting will not be open for the public to physically attend the meeting, but the Port welcomes the public to attend virtually. Public comment will be available at the beginning of the meeting on the agenda item indicated below. Following public comment, the public will not be permitted to communicate with the Port Commission.

This meeting agenda and agenda packet is posted online at www.portfreeport.com

Please join the meeting from a computer, tablet or smartphone.

<https://global.gotomeeting.com/join/897186589>

You can also dial in using your phone.

United States (Toll Free): [1 866 899 4679](tel:18668994679)

Access Code: 897-186-589

All participants will be muted until the meeting begins.

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A link for GoToMeeting Instructions is available at <http://www.portfreeport.com/meeting-agenda>

1. Committee Members: Santos (Chairman), Kresta, Croft
2. CONVENE OPEN SESSION in accordance with Texas Government Code Section 551.001, et. seq., to review and consider the following:
3. Public Comment. (Public comment will be limited to 5 minutes per participant and must be completed virtually via the toll free number)
4. Review of Operations and Shop Building Project schedule.
5. EXECUTIVE SESSION in accordance with Subchapter D of the Open Meetings Act, Texas Government Code Section 551.001, et. seq., to review and consider the following:
 - A. Under authority of Section 551.072 (Deliberation of Real Property Matters) for discussion regarding:
 1. The potential purchase, exchange, lease or value of real property located at Port Freeport, including but not limited to the real property located at and contiguous to Berths 1, 2, 5 and 7.
 2. The potential exchange, lease, or value of real property located at Port Freeport, including but not limited to Parcel 14 and Surfside Lots.
 3. Discussion regarding the potential exchange, lease, or value of real property located in Freeport, Texas, including but not limited to the area known as the East End of Freeport and bordered by or adjacent to the following streets:

FM 1495; East 2nd Street; Terminal Street and East 8th Street in Freeport, Texas.

6. RECONVENE OPEN SESSION:

7. Adjourn.

The Committee does not anticipate going into a closed session under Chapter 551 of the Texas Government Code at this meeting for any other items on the agenda, however, if necessary, the Committee may go into a closed session as permitted by law regarding any item on the agenda



Phyllis Saathoff, Executive Director/CEO
PORT FREEPORT

In compliance with the Americans with Disabilities Act, the District will provide for reasonable accommodations for persons attending its functions. Requests should be received at least 24 hours in advance.



Operations and Shop Building Improvements

Project Schedule

ASSESSMENT/SCOPE OF WORK PHASE	February 12 – April 19, 2019
Kick-off Meeting	February 12, 2019
Onsite Facility Assessment/Field Verifications	March 7, 2019
Develop Scope of Work Report/Initial CAD Backgrounds.....	March 8 - April 19, 2019
DESIGN DEVELOPMENT PHASE	April 22 – May 23, 2019
Port Freeport Review Scope of Work Report/Initial Drawings	April 22 – 26, 2019
Issue DRAFT DD Drawings & Narrative	May 9, 2019
Port Freeport Review DRAFT DD Drawings.....	May 13 – 17, 2019
Develop Final DD Drawings.....	May 13 – 23, 2019
Issue Final DD Drawings & Specifications	May 24, 2019
CONSTRUCTION DOCUMENTS PHASE	May 27 – July 11, 2019
50% Construction Documents	June 11, 2019
75% Construction Documents	June 25, 2019
Issue For Proposal	July 11, 2019
<u>PKG 1: RENOVATIONS TO OPERATIONS BUILDING & MAINTENANCE SHOP BUILDING</u>	
Project Review and Follow up	November 13, 2020
Issue For Proposal	November 19, 2020
PROPOSAL PHASE	November 19 – December 18, 2020
1 ST Advertisement.....	November 23, 2020
2 nd Advertisement.....	November 30, 2020
Pre-Proposal Conference	November 24, 2020
Receive General Contractor Proposals	December 15, 2020
Evaluate Proposals.....	December 15 – 16, 2020
Award Construction Contract.....	January 14, 2021
CONSTRUCTION PHASE	*TBD
SUBSTANTIAL COMPLETION	*TBD
WARRANTY PHASE	*TBD