

AGENDA

**Port Freeport
Personnel Advisory Committee
Special Meeting
Thursday, December 10, 2020, 12:00 pm - 12:30 pm
Via Teleconference - Administration Building - 1100 Cherry Street - Freeport**



Notice is hereby given that in accordance with the order the Office of the Governor issued March 16, 2020, and due to imminent threat to public health and safety and urgent public necessity, the Port Freeport Personnel Advisory Committee will conduct a Special Meeting on Thursday, December 10, 2020 at 12:00 p.m. by teleconference initiated from the Administration Building, 1100 Cherry Street, Freeport, Texas. In order to meet CDC guidelines for social distancing and slow the spread of the Coronavirus (COVID-19), the public can join the teleconference meeting by following the instructions below. When the spread of COVID-19 is no longer an imminent threat to our community, in-person meetings will resume.

The meeting will not be open for the public to physically attend the meeting, but the Port welcomes the public to attend virtually. Public comment will be available at the beginning of the meeting on the agenda item indicated below. Following public comment, the public will not be permitted to communicate with the Port Commission.

This meeting agenda and agenda packet is posted online at www.portfreeport.com

Please join the meeting from a computer, tablet or smartphone.

<https://global.gotomeeting.com/join/461559053>

You can also dial in using your phone.

United States (Toll Free): [1 866 899 4679](tel:18668994679)

Access Code: 461-559-053

All participants will be muted until the meeting begins.

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A link for GoToMeeting Instructions is available at <http://www.portfreeport.com/meeting-agenda>

1. Committee Members: Kresta (Chairman), Hoss, Croft
2. CONVENE OPEN SESSION in accordance with Texas Government Code Section 551.001, et. seq., to review and consider the following:
3. Public Comment. (Public comment will be limited to 5 minutes per participant and must be completed virtually via the toll free number)
4. Discussion regarding Port Freeport's annual contribution to the Port Freeport Retirement Plan.
5. EXECUTIVE SESSION in accordance with Subchapter D of the Open Meetings Act, Texas Government Code Section 551.001, et. seq., to review and consider the following:
 - A. Under authority of Section 551.074 (Deliberation of Personnel Matters) for discussion regarding:
 1. Deliberation regarding the appointment, employment, evaluation, reassignment, duties of a public officer or employee, including but not limited to: Chief Financial Officer and Executive Director/CEO.
6. RECONVENE OPEN SESSION:
7. Adjourn.

The Committee does not anticipate going into a closed session under Chapter 551 of the Texas Government Code at this meeting for any other items on the agenda, however, if necessary, the Committee may go into a closed session as permitted by law regarding any item on the agenda



Phyllis Saathoff, Executive Director/CEO
PORT FREEPORT

In compliance with the Americans with Disabilities Act, the District will provide for reasonable accommodations for persons attending its functions. Requests should be received at least 24 hours in advance.

**RESOLUTION AUTHORIZING A CONTRIBUTION TO THE
PORT FREEPORT RETIREMENT PLAN**

At a regular meeting of the Port Commission of Port Freeport at the office of said District at 1100 Cherry Street, Freeport, Texas, on the 10th day of December 2020, among other business came on to be considered the following resolution, which, upon motion duly made and seconded, was adopted by vote of all Commissioners present:

FINDINGS

1. Due and proper notice of the date, time, place and purpose of this meeting has been duly given in accordance with the provisions of the Texas Open Meetings Act, and such meeting has been conducted in accordance with said Open Meetings Act.
2. Port Freeport (“Port” or “Employer”) has heretofore adopted a “Flexible Nonstandardized Safe Harbor Profit Sharing Plan Agreement” establishing the “Port Freeport Retirement Plan” (the “Plan”) effective January 1, 2000.
3. Employer has heretofore adopted a Group Annuity Contract with the MassMutual Financial Group, Contract No. GA-7649, effective January 1, 2001.
4. Per agreement with MassMutual Financial Group, Employer serves as Plan Administrator of the Plan.
5. Upon recommendation of Management, it is found to be in the best interest of the Port for Employer to make a contribution of 6.0 percent (0.060) of Plan eligible wages to the “Port Freeport Retirement Plan” for the plan year ending December 31, 2020.

Now, therefore, BE IT RESOLVED, that the Port, as Employer, hereby authorizes a contribution a contribution of 6.0 percent (0.060) of Plan eligible wages to the Port Freeport Retirement Plan for the plan year ending December 31, 2020.