



## **STRATEGIC OVERSIGHT COMMITTEE**

### **STRATEGIC OVERSIGHT COMMITTEE CHAIR**

#### **VISION**

Ensure sustainability of the PWH organization

#### **CHARTER**

Review and recommend new initiatives including analyzing new program feasibility and strategic alliances to grow the organization and increase member value. Work across PWH committees to develop and leverage best practices across the organization. Provide ad-hoc support and guidance to the Committees and Board as needed

#### **PRIMARY DUTIES AND RESPONSIBILITIES** *including the following, other duties may be assigned:*

- Work closely with organization Chair to ensure the mission, vision, charter and bylaws are adhered to and clearly understood by all Committee Chairs and Members
- Work closely with organization Treasurer to review annual budget and ensure Executive Board understands budget adherence, needs for additional sources of income, shifts in expenses
- Consistently review, with Chair, organization strategic plan to ensure goals are relevant, updated and amended as necessary to ensure the best interest of the organization
- Oversee the charter of the committee, providing direction to the committee, and participate on the Board and Executive Board to help establish the direction and plan for PWH as a whole
- Recruit and vet the VC's, provide direction to the VC's, assist the VC's in committee personnel selection, and support the VC's and sub-committees where necessary
- Responsible for identifying and recommending changes within the committee as needed as PWH grows and/or needs change
- Schedule monthly or more frequent committee meetings
- Take committee meeting minutes and post to the PWH drop box
- Provide agenda for monthly committee calls
- Engage support from employer

## TIME COMMITMENTS

- Attend PWH Board meetings
  - January
  - August
- Approximately 10 hours per month