



MENTORING COMMITTEE

MENTORING COMMITTEE CHAIR

VISION

To create a sustainable mentoring program that encourages meaningful mentoring relations that support the personal and professional development of women in the healthcare industry

CHARTER

To connect members of PWH with industry leaders to enhance their career development, and to engage members of PWH to become active in the mentoring program

PRIMARY DUTIES AND RESPONSIBILITIES *including the following, other duties may be assigned:*

- Lead the Mentoring Committee to plan, promote, develop, and execute mentoring initiatives to encourage participation of PWH members in the program
- Represent the Mentoring Committee at the Executive Board Level
- Lead the strategic direction of the mentoring program
- Support the VC's by promoting mentoring programs, obtain funding, and resolve issues to allow the sub-committees to move their projects forward
- Partner with other PWH committees to grow the overall program and promote the vision, mission, and values of the organization
- Oversee the role of their VC's and sub-committees
- Identify committee members
- Schedule monthly calls, or as needed, with VC's
- Communicate status, issues and successes with the Board
- Work with Strategic Oversight Committee to establish SOP's as required by PWH if not currently in place
- Lead monthly committee calls
- Abide by and promote the PWH mission and core values
- Engage support from employer

TIME COMMITMENTS

- Attend PWH Board Meetings
 - January
 - August
- Approximately 4-5 hours per month