

These fundamental guidelines should be the foundation for infection control best practices and can be implemented immediately without an excessive investment of resources.

- Keep foyers and areas that have a lot of traffic open to fresh air, if possible
- Run air conditioners and fans at all times
- Open windows whenever possible
- High touch areas (e.g.: entrances and areas with high foot traffic) should be sanitized frequently
- Maintain an “Essential Visitors” only policy. Broaden the definition of essential eventually to include some that are excluded now: e.g.: podiatrists, beauty salon staff, etc.
- Bathrooms require special attention
  - Run fans at all times
  - Open windows, if possible
  - High touch areas should be sanitized frequently
  - Don’t forget staff bathrooms

### **Remember: Staff poses the greatest risk to fellow staff members and patients**

- Medical staff areas and breakrooms should be sanitized frequently
- Shared electronic equipment should be sanitized frequently
- Staff must practice social distancing at work (consider staggering break times) and away from work
- Expand screening to include new symptoms
- Universal masking is a must
- Review the following procedures frequently and assure staff compliance
  - Cough and hand hygiene at work and away from work.
  - Doffing PPEs (to avoid aerosolizing viral particles)